



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

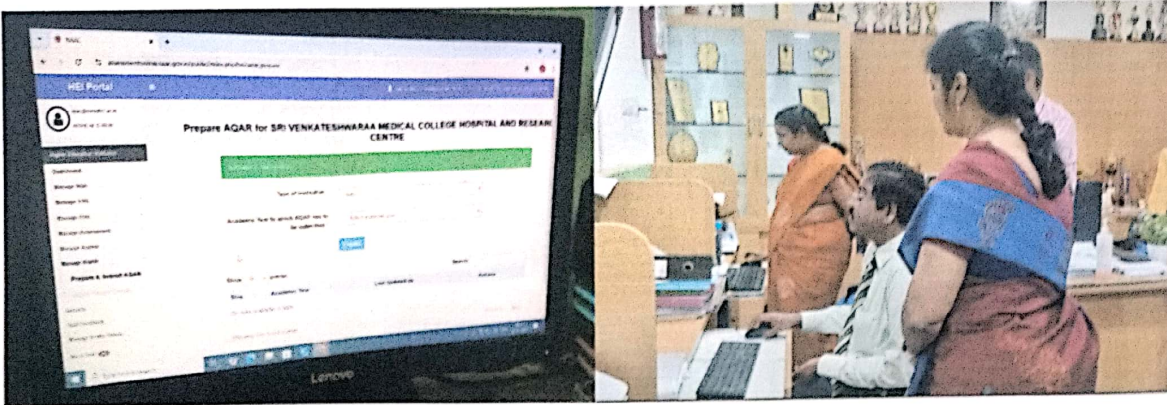
Department	Internal Quality Assurance Cell (IQAC)
Date of meeting	13.03.2025
Time	2.15 pm – 3.30 pm
Venue	College Council Hall
Chair person	Dr. S. Ratnasamy, Director
IQAC Coordinator	Dr. R. Latha
Meeting Agenda	<ol style="list-style-type: none"> 1. Short review of the previous IQAC Minutes of meeting (30th December 2024) and ATR 2. Submission of AQAR II report 3. Presentation on Quality Initiative programs by IQAC 4. Discussion on GEE Audit & IIC Calendar 5. Discussion on PU exam results (I MBBS Supplementary) 6. Discussion on Student Satisfaction Survey (SSS) report 7. Discussion on e-content creation through Podcast system 8. Discussion on Current status of NABH, ISO, NABL & NIRF 9. Any other matter with the permission of Chair.

The Director welcomed the gathering and mentioned the Agenda of meeting.

1. Short review of the previous IQAC MOM (30.12.2024) and action taken was presented by
Dr. R. Latha, IQAC Coordinator

S. No	Points discussed	Action proposed	Action Taken
a.	The Director instructed to keep the AQAR reports ready well ahead the submission.	The CME program reports and other documents of AQAR III are verified.	The reports are attested by the Director.
b.	Career guidance program (NEXT Awareness) and Talk by Prominent Alumni are planned in next quarter.	It was proposed to conduct the same	Prominent alumni session was conducted on 16.11.2024 & Awareness about NEXT is planned in next quarter
c.	IIC President needs to be appointed to look into the IIC activities	Dr. J. Jayasheela, Associate Professor of Pharmacology is appointed as IIC President	IIC meeting is planned on 21 st March, 2025 to design IIC calendar
d.	Green, Energy and Environmental audit certificate to be obtained	Geotagged photos were submitted	The GEE audit certificate will be received shortly.

2. The AQAR Documents Review and Gap Analysis of all criteria done on 3rd & 17th January, 2025 by Mr. A. Ramanathan Accreditation Coordinator from PS Quality Certifications, Chennai & AQAR-II report was submitted on 20.01.2025 and approved on 31st January, 2025 successfully.



Pongal Celebration



Republic Day Celebration on 26.01.2025



IQAC with Department of Community Medicine organized International Women's Day - Dr. Dr. J. Bharathalakshmi Professor & Head of Community Medicine (பாரதியும் பெண்ணியமும்) & Dr. B. Kaviya Assistant Professor of Psychiatry (பெண்ணியமும் மனநலமும்) 08.03.2025- (Participants – 110)

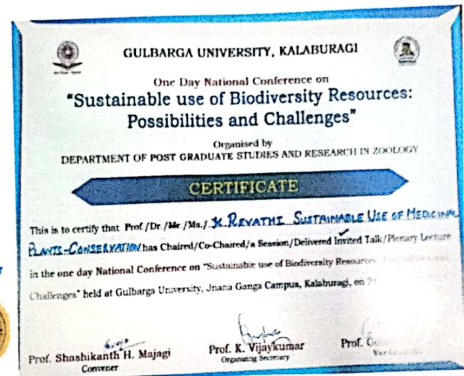


International Women's Day

In view of the International Women's day, 8th March, an assessment program of physical parameters of our Teaching and NonTeaching women of SVGI Group was conducted from 8th March to 15th March 2025, at Neurorehabilitation Unit.

Faculty Awards

Dr. R. Latha, Professor of Physiology and Dr. K. Revathi Research Coordinator were the Resource Persons - World Cancer Day 2025 - 5th International online CME – Cervi-Con 2025 by Meenakshi Academy of Higher Education and Research on 05.02.2025. Dr. K. Revathi Research Coordinator was the Resource Person -Sustainable use of Biodiversity Resources at Gulbarga University on 24.02.2025.



Student Awards

Dr. K. Ganesh Kumar, 2nd year PG, Dept of Community Medicine has won 1st prize in Oral (Paper) presentation and in Debate Competition held at PREVENCON25 at Aditi Hotel, organized by TADCOM, Tamilnadu



Value Added Courses for the Year 2024-2025

1. Blood Banking techniques
2. Holistic Wellness and Lifestyle Management
3. Mind-Body Medicine and Stress Management
4. Medical Ethics and Professionalism
5. Personality Development and Leadership Skills
6. Communication Skill and Personality Development
7. Women's Mental Health Across the Ages
8. Exercise And Sports Physiology

ADD ON COURSES FOR THE YEAR 2024-2025

1. ACLS (Advance Cardiovascular Life Support)
2. BCLS (Basic Cardiovascular Life Support)
3. Disaster Management
4. Palliative Care
5. Biomedical Waste Management
6. Neonatal Resuscitation Program
7. Pharmacovigilance
8. ANS
9. Career Guidance.

Faculty development program

(From June 2024 to till date)

Total no of FDP – 13

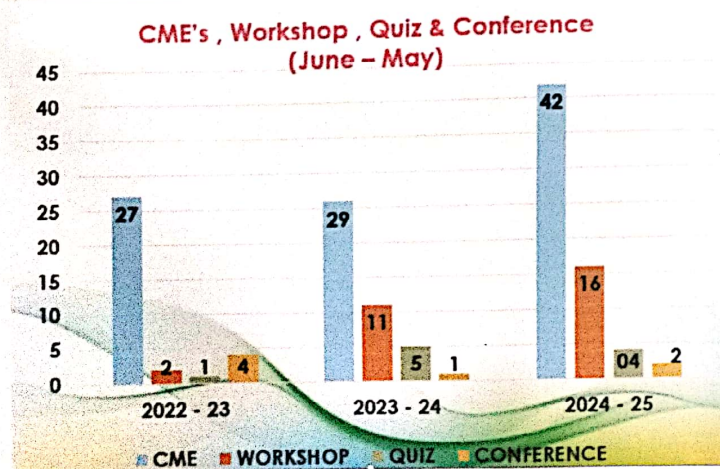
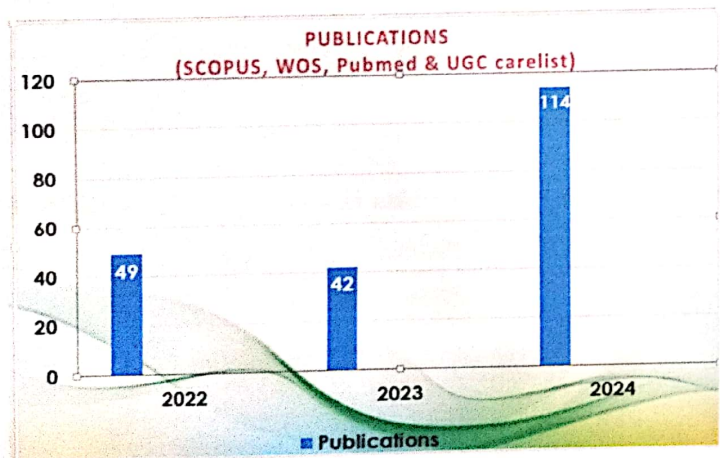
Faculty – 5

Non – Teaching – 8 (Induction / Orientation)

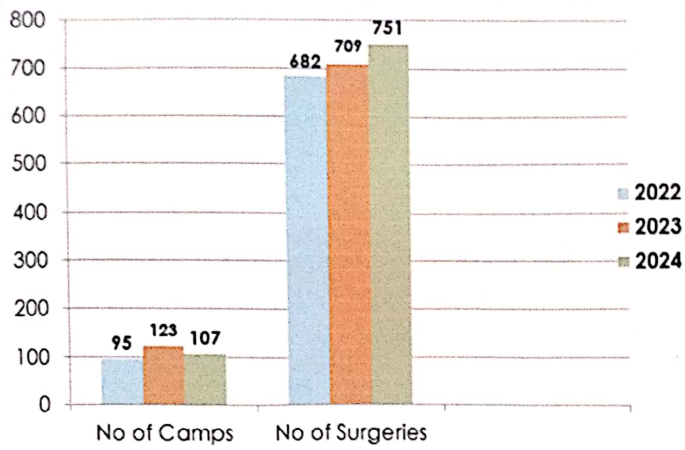
REIMBURSEMENT (June 2024 to till date)

Publication – 5,51,660/-

Faculty Development – 1,18,390/-



OPHTHALMOLOGY-DBCS PROGRAM



4. Discussion on GEE Audit & IIC Calendar



5. PODCAST - E Content and e Course development



6. Discussion on PU exam results (I MBBS Supplementary)

I MBBS Additional batch Result Analysis & Remedial Measures

Number of students appeared in I MBBS	Number of students passed in I MBBS	Number of students failed in I MBBS	Pass Percentage
Anatomy			
59	52	7	88%
Physiology			
40	35	5	88%
Biochemistry			
41	38	3	93%

I MBBS Additional batch Result Analysis & Remedial Measures



7. Discussion on Student Satisfaction Survey (SSS) report

The feedback was collected from students across all batches of MBBS. The feedback has to be discussed with the concerned domain and steps to be taken to improve the scores of feedback. The suggestions from students were submitted to the director for action to be proposed.

8. NABH

- Dates for NABH surveillance assessment is awaited.
- Modifications to comply our existing hospital activities in accordance NABH 6th edition standards is going on

ISO

- Our ISO renewal certificate was received in the second week of January 2025, which is valid till October 2027.
- ISO committee was reconstituted on 2nd January 2025 and approved by our Director
- ISO internal audit was conducted in the month of January 2025 and the next audit will be conducted in June 2025.

NABL

- NABL audit held on 13th & 14th December 2024 and assessed by head assessor and 4 technical assessors successfully our institution received the NABL Certificate of accreditation for central laboratory services, SVMCH&RC for 92 scope Parameters in accordance with the standard ISO 15189:2022, valid for four years.

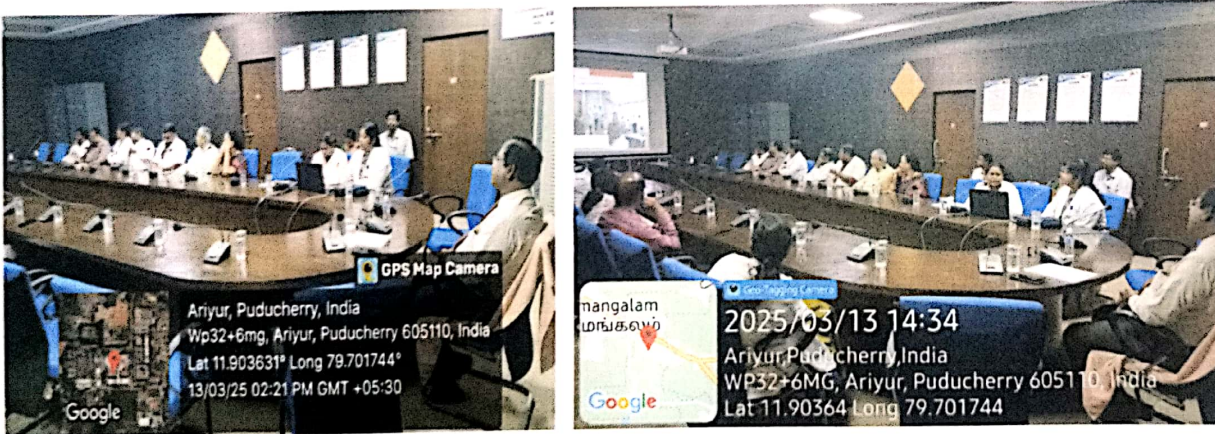
NIRF

- NIRF submission status for year 2025 discussed. Improvement in 2 parameters pertaining to research output and perception was discussed. Website update was suggested to improve perception.

9. Any other matter with the permission of Chair.

- The magazine to be released on the day of convocation.
- Alumni should be informed earlier regarding Alumni Day program and highlights.
- SSS feedback report to be submitted to the Director for further improvement.
- Feedback from faculty and students to be obtained by IQAC.
- The HODs to be motivated to conduct more CMEs and Conferences.
- How to increase the perception NIRF was discussed
- AGON to be conducted in 2nd week of May & Convocation on 29th April, 2025

Vote of Thanks given by Dr. R. Latha, IQAC Coordinator



R. Latha
IQAC Coordinator

S. V. S.
13/03/25
DIRECTOR

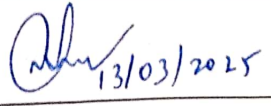




DIRECTOR
Sri Venkateshwaraa Medical College
Hospital & Research Centre
Ariyur, Puducherry - 605 102



Internal Quality Assurance Cell (IQAC) meeting on 13-03-2025 (2.15 pm – 3.30 pm)

S. No	Name	Affiliation	Signature
1	Dr. B. Vidhya	Chief Operating Officer	
2	Dr. S. Ratnasamy	Director	<i>S. Ratnasamy</i>
3	Dr. Paapa Dasari	Dean Research & PG Academics	<i>D. Paapa</i>
4.	Dr. G. Josephraj	Medical Superintendent	<i>G. Josephraj</i>
5.	Dr. K. Suresh	Deputy Medical Superintendent (Medicine)	<i>K. Suresh</i> 13/3/25
6.	Dr. M. Rajasekar	Deputy Medical Superintendent (Surgery)	<i>M. Rajasekar</i> 13/3/25
7.	Dr. R. Vinod	Vice Principal (Admin) Prof & HOD of Microbiology	<i>R. Vinod</i>
8.	Dr. K. Tamilselvan	Vice Principal (Acad) Prof & HOD of Physiology	<i>K. Tamilselvan</i>
9.	Dr. V. Prabu	Prof and Head of ENT	<i>V. Prabu</i> 13/3/25
10	Dr. R. Latha	IQAC Coordinator Prof of Physiology	<i>R. Latha</i>
11	Dr. A. P. Jonathan Arnold	Prof of Pathology & Lab. Director (NABL)	<i>A. P. Jonathan Arnold</i>
12	Dr. R. Surendar	Prof of Community Medicine	<i>R. Surendar</i> 13/03/2025
13	Dr. A. Arvinth	Associate Prof of Pharmacology (ISO Coordinator)	<i>A. Arvinth</i> 13/03/25
14	Dr. S. Sri Sai Priya	Asso Prof of Psychiatry NABH Coordinator	<i>S. Sri Sai Priya</i> 13/3/25



15	Dr. V. Arvind	Asst. Prof of Microbiology (NIRF Coordinator)	 13/03/2025
16	Mr. A. Soundarajan	General Manager SVGI	—
17	Dr. T. Ramesh	Special Officer	
18	Mr. N.R. Pukazenti	Deputy General Manager	
19	Mr. James Teranace Sekar	Administrative Officer	—
20	Mr. Ramprasanth	Managing Director	—
21	Dr. N. Balaji	HOD of Homeopathy & Nodal Officer, DISM&H	—
22	Mr. S. Sathishkumar	Asst Manager – HR (Berger India Private Limited)	—
23	Mr. B Prabeese	Lead Auditor, EOMS PS Quality, Chennai	—
24	Dr. M. Priyadarssini	IQAC – Member Secretary Asst. Prof of Biochemistry	
25	Dr. S. Madhumadhi	Asst. Prof of Community Medicine	—
26	Dr. K. Revathi	Research Coordinator	 13/03/2025
27	Mr. S. Lalitha	HR Manager SVGI	—
28	Mr. N. Srikrishnan	HR. Faculty SVMCHRC	—
29	Mr. C. Tharun	Final MBBS (Part – II) SVMCHRC	—
30	Ms. Salwa	Final MBBS (Part – II) SVMCHRC	—



sri venkateshwaraa

Medical College Hospital and Research Centre

CREATING HEALTHIER SOCIETY

Ariyur, Puducherry 605 102.



31.	Dr. K. Ramachandran	Lab Quality Manager	
32	Dr. M. KULANDAIVEL	Prof and HOD Pharmacology	 12/12/21
33.	Dr. Madhavan	Senior Scientist CRL	
34	Dr. Selvakumar	Prof & HOD General Surgery	

R. Latha
14/03/25

IQAC Coordinator

Dr. R. LATHA
IQAC COORDINATOR
SVMCH & RC

DIRECTOR

DIRECTOR
Sri Venkateshwaraa Medical College
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Ariyur, Puducherry - 605 102.

