

Ref. No. 107/IQAC/SVMCH&RC/2025

05.12.2025

CIRCULAR

This is to inform that the Internal Quality Assurance Cell (IQAC) meeting is scheduled on 10th December 2025 between 2.15pm to 3.30pm in College Council Hall. All members of IQAC and NAAC Criterion Heads are requested to attend the meeting.

Agenda:

1. Short review of the previous IQAC Minutes of meeting (26th September 2025) and ATR
2. Discussion on AQAR III report preparation & submission
3. Presentation of Quality Initiative programs Organized by IQAC
4. Discussion on Value added Courses
5. Discussion on CME's, Workshop, Quality Initiative Programs, Conference, Quiz /Competitions
6. Discussion on Publications, FDP & Extension Outreach activities
7. Discussion on II MBBS, Final MBBS Part I & Final MBBS Part II results analysis & Remedial Measures
8. Discussion on Current status of NABH, ISO, NABL & NIRF
9. Any other matter with the permission of Chair

R. Latha
05/12/25
IQAC Coordinator

S. V. V.
05/12/25
DIRECTOR

To

The Members of IQAC & NAAC Criterion Heads

Copy to:

The Chairman - Mail
COO
Dean Research & PG Academics
MS
GM
DMSs
VPs
The HODs of concerned departments
MEU Coordinator
Research Coordinator
SO

DGM
AO
Academic Manager
HR (F)
Asst HR SVGI
Guard File



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Department	Internal Quality Assurance Cell (IQAC)
Date of meeting	10.12.2025
Time	2.15 pm – 4.30 pm
Venue	College Council Hall
Chair person	Dr. S. Ratnasamy, Director
IQAC Coordinator	Dr. R. Latha
Meeting Agenda	<ol style="list-style-type: none"> 1. Short review of the previous IQAC Minutes of meeting (26th September 2025) and ATR 2. Discussion on AQAR III report preparation & submission 3. Presentation of Quality Initiative programs Organized by IQAC 4. Discussion on CME's, Workshop, Quality Initiative Programs, Conference, Quiz /Competitions 5. Discussion on Publications, FDP & Extension Outreach activities 6. Discussion on II MBBS, Final MBBS Part I & Final MBBS Part II results analysis & Remedial Measures 7. Discussion on Value added Courses 8. Discussion on Current status of NABH, ISO, NABL & NIRF 9. Any other matter with the permission of Chair

The Director welcomed the gathering and mentioned the Agenda of meeting.

1. Short review of the previous IQAC MOM (26.09.2025) and action taken was presented by Dr. R. Latha, IQAC Coordinator

S. No	Points discussed	Action proposed	Action Taken
a.	An awareness session on e-portfolio for PGs and PO-CO mapping to be organized by IQAC	The resource person has been identified	The session would be planned shortly
b.	The Director instructed IQAC to get clarification from NAAC office regarding BAF/MBGL levels of accreditations	The NAAC has given notice in this regard	NAAC has proposed to launch BAF and MBGL accreditations in January 2026
c.	The Director instructed Research Cell to take steps to increase the number of publications, which is mandatory for NIRF ranking process.	The quality as well as quantity of publications to be improved	Many departments are approaching Research Cell for publications

d.	The Idea lab in SVCEIT can be visited by our students so that patents can be filed.	The IIC President discussed this matter with HOI	It has been planned in 3 rd week of December 2025
e.	NIRF India Rankings 2026 needs to be registered	Its proposed to register the same	The pre-registration was done on 14 th November 2025

3. Preparation of AQAR III report

- The AQAR III documents have been prepared by the NAAC Committees and the printouts are being attested by the Director.
- Once attestation is done, scanning and uploading them in the HEI portal will be done.

Presentation on Quality Initiative programs by IQAC

- Microbes Endangering Public Health –An Invisible threat on 19.11.2025 organized by Department of Microbiology, IQAC & Research Cell (Participants – 282)



Discussion on CME's, Workshop, Quality Initiatives, Conference, Quiz & AETCOM



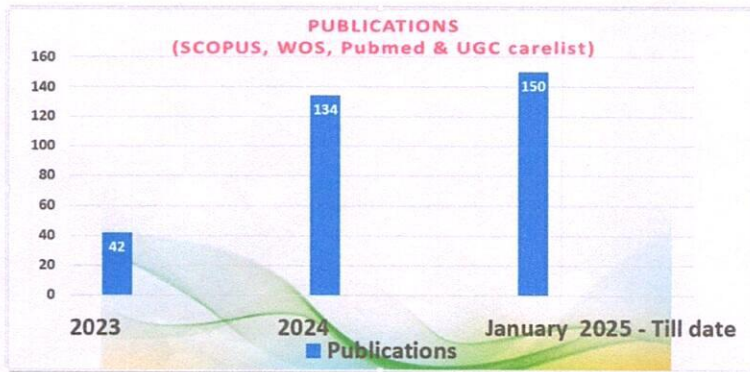
5. Discussion on Publications, FDP & Seed money

Reimbursement (June 2024 to May 2025)

- Publications – Rs. 5,49,084/-
- FDP/ Conference / Workshop– Rs. 5,64,160/-

Reimbursement (June 2025 to till Date)

- Publications – Rs. 5,79,600/-
- FDP/ Conference / Workshop – Rs. 71,118/-
- Seed money– Rs. 1,00,000/-

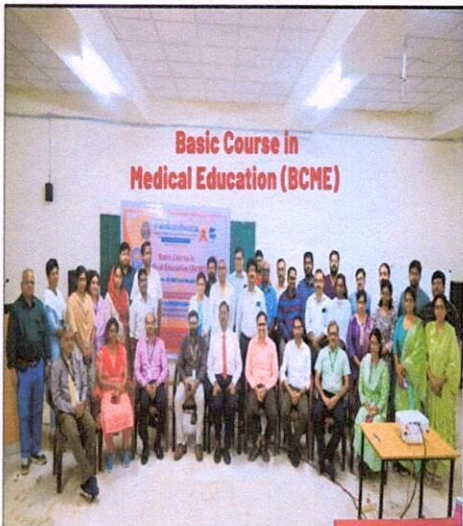


Collaboration Activities

- Dr. Papa Dasari, Dean Research & PG Academics was the Resource person in International Annual Conference of Fertility Preservation Society of India from 8th – 9th November, 2025
- Dr. K. Revathi, Research Coordinator & Dr. E. Logeswari have done Oral and Poster Presentation in International Conference (AZRA 2025) on 11th & 12th November 2025

Faculty development program (From June 2025 - Till date)

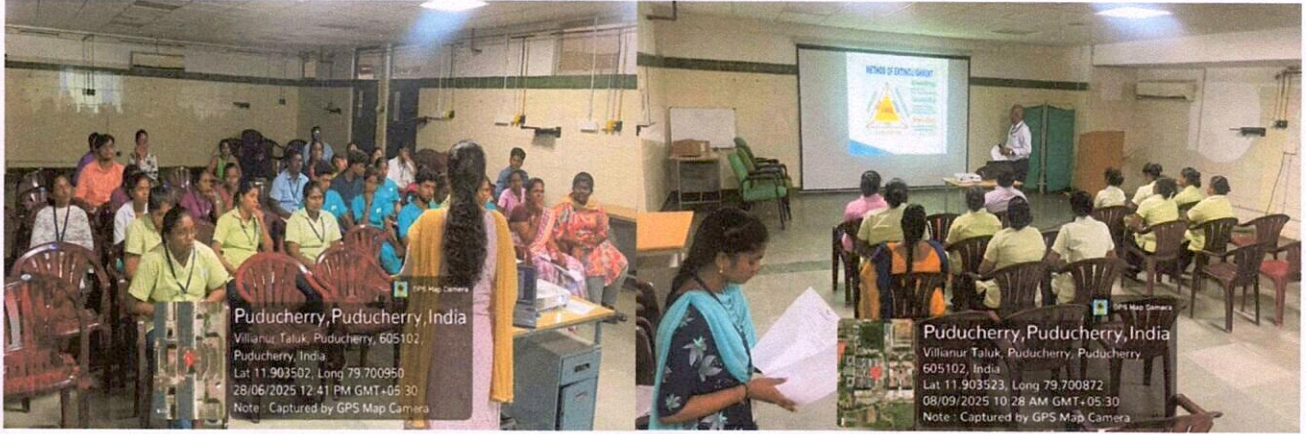
- Total no of FDP including JIPMER & BCME– 11



Orientation/Training program (From June 2025 to till date)

Non – Teaching Staff

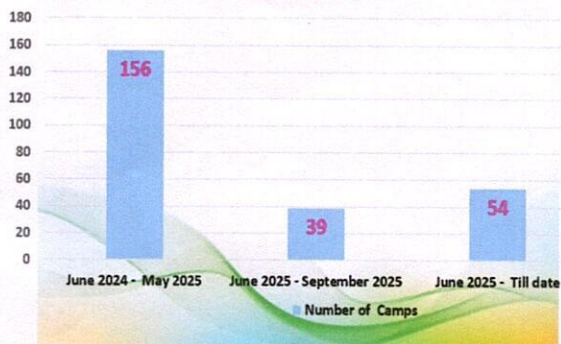
- Induction / Orientation – 02
- Fire & Safety Training Program - 19



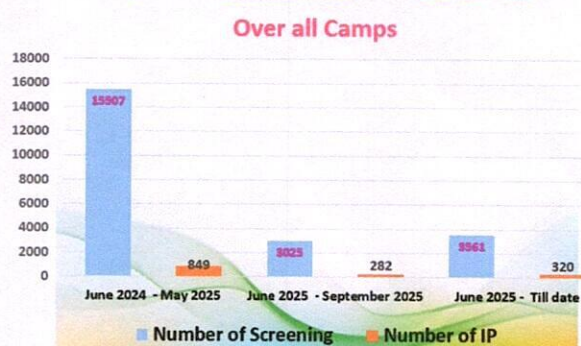
Fire & Safety Training Program – 19



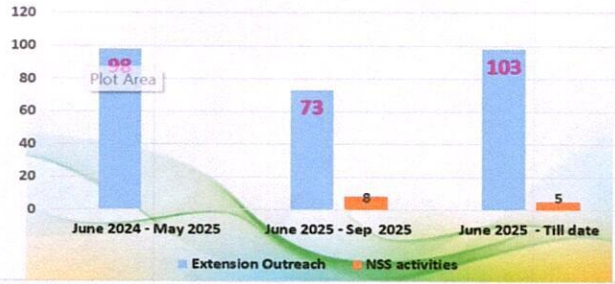
Over all Camps



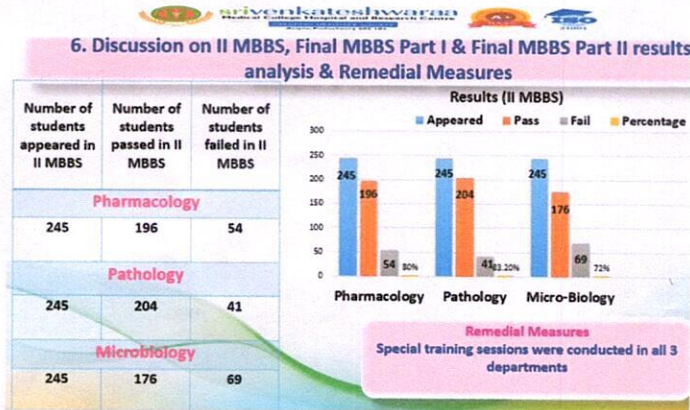
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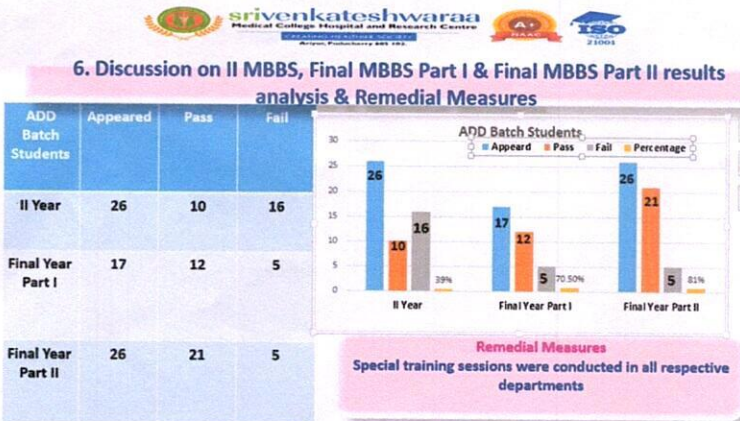
Extension Outreach & NSS Activities



6. Discussion on II MBBS, Final MBBS Part I & Final MBBS Part II results analysis & Remedial Measures



University Rank Holders
 Pharmacology
 I - R. Monisha
 II - B.M. Lakshmi preetha
 III - K. R. Pranav Sabharish
 Pathology
 I - Benjamine Franklink
 II - M. Vishva
 Microbiology
 III - Aaditi dhanusree balaji

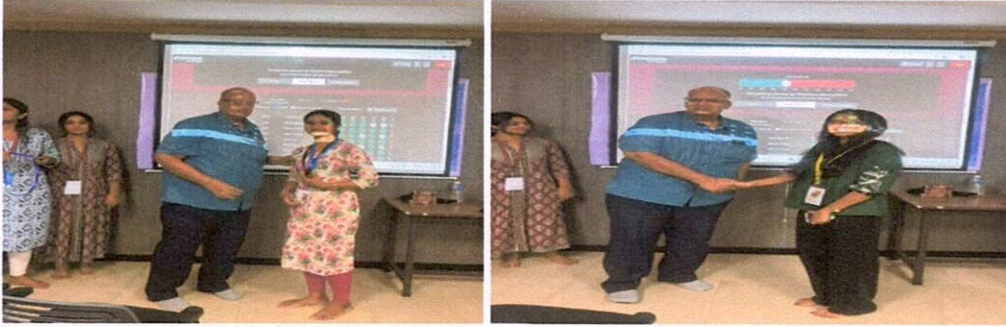


7. Student Awards

Dr. Adesh from General Medicine Department got first prize in oral presentation and Dr. Jayasudha got 2nd prize in poster presentation in API CONFERENCE, Dindigul (all over Tamilnadu) on 02.11.2025



Ms. Neha (III MBBS) got first prize & Ms. Deepthaa (IV MBBS) got second prize in SIMSCON workshop conducted by the Surgery department at Sri Manakula Vinayagar Medical College on 14/11/2025



8. Discussion on Value added Courses for June 2025 – May 2026

1. Advance techniques in Laboratory
2. Sleep Hygiene
3. X-ray Imaging and Interpretation
4. Suicide Prevention and Psychological First Aid
5. Pulmonary Function Tests
6. Micro biome Gut Brain Axis(MGBA) and its Role in Health Disease
7. Hospital Information System
8. Essentials of Palliative Care
9. Surgical –Base

9. Discussion on Current status of NABH

- NABH Surveillance Assessment took place on 18th, 19th & 20th July 2025.
- 3 Assessors and 2 observers assessed our Hospital's Compliance to NABH 6th Edition Standards.
- 81 Ncs were raised all Ncs were successfully closed and is under committee verification.

9. Discussion on Current status of ISO

- The First surveillance audit inspection after recertification was done on 23.09.2025 and 24.09.2025 by 3 external auditors.
- Only one minor NC was noted in Academics and the corrective action to eliminate the cause was done.
- The next internal audit will be done in 3rd week of January 2026. Our ISO 21001: 2018 certificate is valid till 07.10.2027.

9. Discussion on Current status of NABL

- Central Laboratory services is NABL accredited till January 2029.
- New Deputy Quality Manager appointed – Mr. Ashokachakravarthy
- Internal audit conducted on October 23 & 24, 2025. All non-compliances discussed in Management review meeting held on 21st November 2025 and action taken to close non-compliances
- Annual surveillance audit by NABL Assessor will be on 19th December 2025 (Friday)

9. Discussion on Current status of NIRF

- Pre-registration For NIRF 2026 Ranking Done on 14th November, 2025
- The NIRF document will be uploaded for year 2026 in December 2025

10. Any other matter with the permission of Chair

- SSS – It will be taken in February 2026 by VP (Acad)
- Curricular feedback from all stakeholders by VP (Acad)
- The overall feedback will be taken by IQAC Coordinator
- The MoU with Central Council for Research in Siddha (CCRS) will be obtained
- The GEE Surveillance audit is planned in January 2026.
- The NIRF document will be uploaded for year 2026 in December 2025
- The registration of our Institution in Vidwan Portal will be done.
- A letter to be written by Vice principal – Academic to the university seeking permission for Heads of the departments to be BOS members
- List of faculties eligible for PG guideship has to be intimated to the university
- Interuniversity competitions for sports, swimming and other physical activities shall be held apart from routine cultural and sports events by Sports Committee.



R. Latha
27/12/25
IQAC Coordinator

Dr. R. LATHA
IQAC Coordinator
SVMCH & RC
Ariyur, Puducherry

S. V. S.
31/12/25
DIRECTOR

DIRECTOR
Sri Venkateshwaraa Medical College
Hospital & Research Centre
Ariyur, Puducherry - 605 102



Internal Quality Assurance Cell (IQAC) meeting on 10-12-2025 (2.15pm – 3.30 pm)

S. No	Name	Affiliation	Signature
1	Dr. B. Vidhya	Chief Operating Officer	
2	Dr. S. Ratnasamy	Director	
3	Dr. Paapa Dasari	Dean Research & PG Academics	
4.	Dr. G. Josephraj	Medical Superintendent	
5.	Dr. K. Suresh	Deputy Medical Superintendent (Medicine)	 9/12/25
6.	Dr. M. Rajasekar	Deputy Medical Superintendent (Surgery)	 10/12/2025
7.	Dr. R. Vinod	Vice Principal (Admin) Prof & HOD of Microbiology	
8.	Dr. S. Ilankathir	Vice Principal (Acad) Prof of Anatomy	
9.	Dr. V. Prabu	Prof and Head of ENT	for 1400 10/12/25
10	Dr. R. Latha	IQAC Coordinator Prof of Physiology	
11	Dr. A. P. Jonathan Arnold	Prof of Pathology & Lab. Director (NABL)	 10/12/25
12	Dr. R. Surendar	Prof of Community Medicine	 10/12/2025
13	Dr. A. Arvinth	Prof of Pharmacology (ISO Coordinator)	 10/12/25
14	Dr. S. Sri Sai Priya	Asso Prof of Psychiatry NABH Coordinator	



15	Dr. V. Arvind	Asst. Prof of Microbiology (NIRF Coordinator)	
16	Mr. A. Soundarajan	General Manager SVGI	
17	Dr. T. Ramesh	Special Officer	
18	Mr. N.R. Pukazenti	Deputy General Manager	
19	Mr. James Teranace Sekar	Administrative Officer	
20	Mr. Ramprasanth	Managing Director	
21	Dr. N. Balaji	HOD of Homeopathy & Nodal Officer, DISM&H	
22	Mr. S. Sathishkumar	Asst Manager – HR (Berger India Private Limited)	
23	Mr. B Prabeese	Lead Auditor, EOMS PS Quality, Chennai	
24	Dr. M. Priyadarssini	IQAC – Member Secretary Asst. Prof of Biochemistry	
25	Dr. S. Madhumadhi	Asst. Prof of Community Medicine	
26	Dr. K. Revathi	Research Coordinator	
28	Mr. N. Srikrishnan	HR. Faculty SVMCHRC	
29	Mr. V. Lakshmi	Asst. HR Manager SVGI	
30	Ms. S. Subharaja	Final MBBS (Part – II) SVMCHRC	
31	Mr. G. Manikandan	Final MBBS (Part – II) SVMCHRC	

